



Department Water Cooler Conversion Findings and Action Steps

FINDINGS	ACTION STEPS
Survey of Building Occupants	
Water Cooler(s)	
Kitchen/kitchen sink	
Water Fountains	
Water Refill Station	

Department Meetings and Events

Purchase water pitchers for meetings and events

Purchase bulk water dispensers for use at meetings and events:

Other:

Potential Budget Savings

Potential savings per month/year:

Education and Communication Plan

Email Communications

Staff meetings

I Heart Tap Water posters, stickers

Bring your own Mug

UCB Guide to Healthy Meeting and Events

Other

Other Options