



□ Discipline (formal) □ Discipline (informal)

Making mistakes

Other:

□ Missed deadlines

Today's date:							
Employer (please check one):	UC Berkeley	Lawrence Be	awrence Berkeley Lab				
Affiliation (please check one):	 Faculty Visiting Scholar 	StaffPost-doc	C Family member <i>If famil</i>			ily member, enter employee and department here	
			Nam	ne:			
				t:			
Your Personal Information	on						
Name:				ate of Birth:			
Street Address		City			Zip Code		
Best contact phone numbe			OK to leave	a message?	□ Yes	□ No	
Email address:		Gender Identity:					
Ethnicity:			Legal Gende	er:			
Major medical plan:							
UC Care Health No	et Blue and Gold	🗆 Health Net HM	O (Post-Doc)	IMG			
🗆 Kaiser 🛛 🗆 UC Healt	h Savings Plan	🗆 Health Net PPC) (Post-Doc)	Other: _			
Have you had an appointm	ent with an Employ	ee Assistance or E	Elder Care cou	unselor previ	ously?	□ Yes	🗆 No
Employment Information	n (family members skip	this section)					
Department (please do not ab							
Title/Position:							
Employment Status: Car							
Length of service at UC Ber							
Is the problem that brings		sistance impacting	g your ability	to work?	Yes	🗆 No)
If yes, how? (please check all t	hat apply):						

Additional Information

□ Late to work

□ Work absence

□ Conflict with co-worker(s)

Would you be willing to provide us anonymous input on our services?	🗆 Yes 🛛 No
Would you like to receive our Employee Assistance newsletter?	🗆 Yes 🛛 No
Would you like to receive our Elder Care newsletter?	🗆 Yes 🛛 No
Preferred email for surveys and newsletters:	or 🛛 Same as above

Conflict with supervisor(s)

□ Difficulty concentrating

□ Leaving early

How did you hear of Employee Assistance?

Co-worker Flyer Former User HR New Employee Orientation Ombuds Supervisor/Mgr.